



# Public Safety and Court Services Committee

## Minutes

Lee County, Illinois

Sep 11, 2023 at 10:30 AM CDT

Old Lee County Courthouse, Third Floor, 112 E 2nd St, Dixon, IL 61021

### I. Call to Order

The meeting was called to order at 10:32 a.m., by Chair Mike Koppien.

### II. Committee Member Roll Call: Chair Mike Koppien, Vice Chair Keane Hudson, Katie White, Angie Shippert, Michael Pearson

Katie White was absent. Mike Koppien, Keane Hudson, and Angie Shippert attended in person. Mike Pearson attended via Zoom video conferencing.

Also present: Dean Freil and Tom Kitson (Board Members), Charley Boonstra (State's Attorney), Lesley Dever (Senior Probation Officer), Wendy Ryerson (Administrator), Clay Whelan (Sheriff), and Becky Brenner (Board Secretary), were all present in person. Teri Zinke (Animal Control Administrator) attended via Zoom video conferencing.

### III. Public Attendees

No members of the public were in attendance.

### IV. Approval of the Minutes from the Previous Meeting - (August 14, 2023)

Minutes from the August 14, 2023, Public Safety and Court Services Committee Meeting were approved as presented without modification.

### V. Animal Control

#### A. Monthly Report

Teri Zinke reported the following information from Animal Control:

- The Office hired Stephen Mahan as the new Animal Control Officer

### VI. Circuit Clerk

#### A. Monthly Report

Amy Johnson was not able to attend the meeting. She was in Pheonix attending a technology conference.

### VII. Judges, Coroner, and Public Defender

No reports from the Judges, Coroner, or Public Defender's Offices.

### VIII. Emergency Management Agency

#### A. Monthly Report

Kevin Lalley was not able to attend the meeting but submitted a detailed report chronicling the events and activities from the EMA Office. This report will be attached to the minutes and be included in the September County Board agenda packet.

IX. Probation

A. Monthly Report

Staci Stewart was not able to attend the meeting. Lesley Dever reported the following information on behalf of the Probation Department:

- The office continues to work through union negotiations. The next meeting will be Thursday, September 14, 2023.
- The Safety Act will be fully implemented on September 18, 2023. The office will be making the necessary adjustments needed to meet the requirements set forth by the act.
- The Dependent Children's Care Fund continues to significantly surpass the amount budgeted for FY 2023.

X. Sheriff

A. Monthly Report

Clay Whelan walked the committee through the Sheriff's Office monthly report. The report will be attached to the minutes and be included in the September County Board agenda packet.

XI. State's Attorney

A. Monthly Report

Charley Boonstra reported the following information from the State's Attorney's Office:

- The office will be moving to implement the changes necessary to meet the requirements of the Safety Act/Pretrial Fairness Act that will be fully implemented on September 18, 2023.
- The State's Attorney and Public Defender's Offices will be implementing Karpel, the new case management software, during the week of 9/18/23.
- The office has had 219 new felony cases filed so far in 2023.

B. Quarterly Update on the Collection of Unpaid Fines - State's Attorney

In September \$4,517.15 was collected in unpaid fines. A total of \$47,538.45 has been collected so far in 2023.

XII. Report of Abandoned Property Focus Group

Mike Koppien reported that there were no new properties added to the action list. Wendy Ryerson gave the following updates for the property on the Northeast side of Routes 251 and 30.

- The County-appointed attorney continues to work toward a resolution for this property through the court system.
- The owner of the property has done some research and has a plan to mitigate the asbestos and potentially demolish the property.

XIII. Unfinished Business

There were no topics on the agenda under Unfinished Business.

XIV. New Business

There were no topics on the agenda for New Business.

XV. Executive Session

There was no request for an Executive Session.

XVI. Adjournment

**Motion** to adjourn at 10:47 a.m. **Moved** by Mike Pearson. **Second** by Keane Hudson. **Motion** passed unanimously by voice vote.

The next Public Safety and Court Services Committee Meeting is scheduled for  
10:30 a.m., Tuesday, October 10, 2023

Respectfully submitted by:  
Becky Brenner - Board Secretary

## Highlights of Activities for Lee County EMA for August 2023

Installed new camera on light tower, installed camera on CIRU, setup up cameras in trailer- updated software on cameras in preparation for Depot Days

Attended and coordinated planning meeting in Amboy for upcoming Depot Days

Attend Lee County Finance Committee budget planning meeting and provided input

Developed IAP and Emergency Response Plan for Depot Days

Moved support trailer to Choose Builders for installation of wooden shelving and construction of storage boxes

Worked on Emergency Management Performance Grant - installed ethernet wiring on light tower

Deployed Unmanned Aerial System at the request of Dixon PD for subject who ran from Police at Bloody Gulch and I 88

Assisted Courts security with radio issues by issuing UHF radios to CS and patching UHF to SC21 CS/Jail Starcom talk group

Attended NIPARC Executive meeting in Rochelle

Worked on EMPG 4th qtr. report - completed 2023 EMPG application - completed installation of ethernet on light tower

Hosted all day MABAS Regional Training @ SVCC

Light tower to Palmyra Township to have new camera mast mount installed

Assisted in search for missing person by flying UAS

Moved assets to Amboy, setup cooling shelter in Amboy

Prepared and setup technology in EOC for use by Public Defenders office training

Recovered equipment from Depot Days-prepared equipment for search on Tuesday

Supported Sheriffs Office search for lost person with UAS, Command Trailer, and mapping searched area

Finalized and submitted EMPG application to State

Attended NW IL IMAT meeting Oregon

Loaded barriers on UTV trailer for use at Paw Paw parade - picked up blankets from Red Cross and placed in storage in Sheriff's Office Storage Building – IT assisted in configuring mac minis to network in CIRU

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Lee County Sheriff's Office

Public Safety and Court Services Committee

August 14, 2023

In the month of August, the Lee County Sheriff's Office logged 808 calls for service. The county is also in contract negotiations with the Illinois Fraternal Order of Police prior to the expiration of the contract on November 30<sup>th</sup>. The next scheduled meeting between the parties is on September 21<sup>st</sup>.

As far as notable calls for the month of August, the sheriff's office received a report of a missing suicidal subject on August 15<sup>th</sup> from the West Brooklyn area. The Richardson Wildlife Foundation is in close proximity to the residence of the individual. The sheriff's office continues to provide due diligence with this investigation. Deputies have utilized K-9 teams, drones, and ATVs in the search of the area. At this point, the efforts have been to no avail.

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**CORRECTIONS/WARRANTS**  
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